

SELKIRK BIDS

CCTV PRIVACY NOTICE 30.01.23

Introduction

This privacy notice explains how Selkirk BIDS uses your data when captured on CCTV. Selkirk BIDS has CCTV in operation at various locations in and strategic points around Selkirk. CCTV will capture images in real time wherever the cameras are pointed. These cameras may capture footage of you whilst you are in and around areas of Selkirk. These Cameras have been situated outside of buildings and in public spaces and signs are in place to inform you where cameras are in use.

Who will be using your data?

Selkirk BIDS will be the data controller for the data you provide to us.

What personal data do we use?

- Static and moving images of people
- Vehicle registration numbers

What types of special category personal data do we need from you?

We do not deliberately set out to capture any special category personal data. However, cameras may incidentally record information which falls within these categories. Additionally, footage cameras may be used as evidence regarding criminal offences or related security measures.

Why do we use your data?

- To ensure the safety of residents and visitors
- To detect, prevent or reduce the incidence of crime
- To reduce the fear of crime
- To create a safer environment
- To capture and record river levels for flood recording purposes

What legal reasons allow us to use your data in this way?

Our legal basis for processing your personal data is:

- That it is necessary to meet a legal obligation
- That it is necessary to perform tasks in the public interest
- That we have a legitimate interest in processing this information

Our basis for processing special category personal data is:

There is a substantial public interest in processing this information, for the purposes of detecting and preventing crime

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Who may we share your data with or receive it from?

Sometimes we need to share your information with others. We will only do this when it is necessary, or if we are required to do so by law. We do not plan to share it with anyone else or use it for anything else. When it is necessary, we may disclose footage to specific partners.

We may be asked to provide footage to assist the police with any criminal damage or their investigations.

However, there is no planned regular or scheduled sharing of CCTV footage with any external organisation. Should this situation change, this privacy notice will be updated and reissued, to keep you fully aware of how the Selkirk BIDS plans to use CCTV footage which you may be captured in.

CCTV footage will only be processed internally by nominated staff who are authorised to do so and any other parties where there is a legitimate and lawful reason for their involvement, such as in the event of an investigation.

How long is your data kept for?

This information is held in accordance with the Selkirk BIDS Retention Policy

What rights do you have over this use of your data?

- To be informed about how we use your data
- To access a copy of your data that we process
- To have us rectify or correct your data that we process
- To restrict our processing of your personal data
- To object to the use of your data
- To have your personal data erased
- To request that we transfer your information to you or another organisation
- To withdraw your consent (if it is the legal reason why we use your data)
- Some of these rights are subject to exceptions.

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Contact the Data Protection Officer:

If you have any concerns about how the Selkirk BIDS is using your data, you can contact the Selkirk BIDS Data Protection Officer by writing to:

DAVCANDERSON@AOL.COM

or write to us at:

48 High Street, Selkirk, Scottish Borders, TD7 4DD

If you are concerned about how your information is used by Selkirk BIDS please contact us using any of the above details. Alternatively, you have a right to complain to the Information Commissioner's Office

ICO Scotland contact details

The Information Commissioner's Office – Scotland

Queen Elizabeth House

Sibbald Walk

Edinburgh

EH8 8FT

Telephone: 0303 123 1115

Email: Scotland@ico.org.uk

Changes to our Privacy policy

Selkirk BIDS Privacy policy is subject to regular review, and we will update it when required.